

STANDARDS AND CONDUCT COMMITTEE

Meeting to be held in Civic Hall, Leeds on
Friday, 10th March, 2023 at 10.00 am

MEMBERSHIP

Councillors

D Cohen	Alwoodley
R Downes	Otley & Yeadon
P Grahame	Crossgates & Whinmoor
P Harrand	Alwoodley
L Mulherin	Ardsley & Robin Hood (Chair)
A Scopes	Beeston & Holbeck
D Seary	Pudsey
M Swards	Farnley & Wortley
E Taylor	Chapel Allerton

Co-opted Parish Council Member

Councillor Debbie Potter – Shadwell Parish Councillor

Independent Person/s

Gordon Tollefson
Claire McManus¹

To note: Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.

Note to observers of the meeting: To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CIId=924&MIId=11987&Ver=4>

¹ Following the approval of General Purposes Committee, applications were invited an additional Independent Person to be appointed. Following an interview process Mrs Claire McManus was appointed by Council to commence her role on 1 April 2023.

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1. To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2. To consider whether or not to accept the officers recommendation in respect of the above information. 3. If so, to formally pass the following resolution:- <p style="margin-left: 40px;">RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> 	

3

LATE ITEMS

To identify items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes.)

4

DECLARATION OF INTERESTS

To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.

5

APOLOGIES FOR ABSENCE

To receive any apologies for absence from the meeting.

6

MINUTES OF THE PREVIOUS MEETING - 14 MARCH 2022

7 - 12

To approve the minutes of the previous meeting held Monday, 14th March 2022.

7

ANNUAL REPORT OF THE MONITORING OFFICER TO THE STANDARDS AND CONDUCT COMMITTEE

13 - 46

To receive and consider the attached report of the City Solicitor that summaries an annual update on the work carried out by the Monitoring Officer and her staff to support the Committee throughout the year.

8

ANNUAL REPORT OF THE STANDARDS AND CONDUCT COMMITTEE

47 - 56

To receive and consider the attached report of the City Solicitor that presents an annual report of the Standards and Conduct Committee relating to matters within the committee's terms of reference.

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties – code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.